



TWIN BRIDGES CRUISING CLUB
MEMBERSHIP & ASSOCIATION RULES

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Part 1 Preliminary

1 Purpose of the Association

The Twin Bridges Cruising Club Incorporated, (originally known as the Wharf Street Cruising Club) was established by a likeminded group of cruising boat owners based on the principles that members should:

- Generally be boat owners,
- Encourage and practice responsible boating,
- Have a common interest in social aspects of their boating
- Share responsibility for moorings provided by the club, and
- Provide assistance to each other, especially with respect to boating.

The Twin Bridges Cruising Club Incorporated is a not-for-profit organisation.

2 Definitions

In these rules:

Association means the Twin Bridges Cruising Club Incorporated

Director-General means the Director-General of the department of fair trading

Association Financial Member means the period starting on 1 March each year and concluding on 28 February (or as applicable, 29 February) the following year

Boat Member means a member of the Association who is the owner and/or controller of a boat or nominated as Crew Member in the membership Application form or subsequently notified to the secretary

Life Member means a member who has been elected by Special Resolution of the Association to be a Member for the remainder of their life without further payment of an annual subscription

Member means a member of any class of membership

Secretary means the person holding office under these rules as Secretary and Public Officer of the Association

Social member means a member who is not an owner or controller of a boat and who does not have the right to use Association moorings and is equal to Boat Members in all other aspects. A social member may not hold office as a Flag Bearer (Commodore or Rear Commodore) but may hold other positions being Treasurer, Secretary and Social Convenor.

Special General Meeting means a general meeting of the association other than an Annual General Meeting.

The Act means the *Association Incorporations Regulation 2016*.

The Regulation means the *Associations Incorporation Act 2009*.

In these rules:

- A reference to a function includes reference to a power, authority and duty, and
- A reference to the exercise of a function includes, if the function is a duty, a reference to the performance of the duty.
- The provisions of the *Interpretation Act 1987* apply to and in respect of these rules in the same manner as those provisions would so apply if these rules were an instrument made under the Act.

Part 2 Membership

3 Membership qualifications

A person is qualified to be a member of the Association if the person is a natural person:

- a) Who has been nominated for membership of the association as provided by rule 5, and
- b) Who has been approved for membership of the association by the committee of the association, or
- c) Was a member at the time of the adoption of these rules.

4 Restrictions on membership numbers

- a) Membership for boat members shall be limited to the number of boat members from no greater than eleven (11) Boats for every Association mooring.
- b) There shall be no more than two Boat Members from any one boat, one of whom shall be the owner/controller of the boat.
- c) Should the number of moorings be reduced at any time, no existing Boat Members shall be required to leave the Association, and the number of Boat Members shall be allowed to decline due to natural attrition until it reaches the required ratio.
- d) Social members shall be restricted to not more than 10% of the Boat members

5 Nomination for membership

- a) A nomination of a person for membership of the Association:
 - i. Must be made by a member of the association in writing on the 'Membership Application Form' attached as Appendix 1 to these rules, and
 - ii. Must be lodged with the Secretary of the Association.
 - iii. Will not be accepted if not complete
- b) As soon as practicable after receiving a nomination for membership, the Secretary must refer the nomination to the committee which is to determine whether to approve or reject the nomination.
- c) As soon as practicable after the committee makes that determination, the Secretary must:
 - i. Notify the nominee(s), in writing, that the committee approved or rejected the nomination (whichever is applicable), and
 - ii. If the committee refused the nomination, within 7 days, refund to the nominee(s) the amount paid with the nomination
- d) The Secretary must, on advice from the committee that the nominee(s) has been accepted, enter the nominee's name in the register of members and, on the name being so entered, the nominee(s) become a member of the Association.

6 Cessation of Membership

A person ceases to be a member of the Association if the person:

- a) Dies, or
- b) Resigns membership, or
- c) Is expelled from the association, or,
- d) Does not renew membership within 30 days of the end of the Association Financial Year.

7 Membership Entitlements

A right, privilege or obligation which a person has by reason of being a member of the Association:

- a) Is not capable of being transferred or transmitted to another person, and
- b) Terminates on cessation of the person's membership.

8 Resignation of Membership

- a) A member of the association may resign from membership of the association by giving to the Secretary, written notice of their intention to resign and, on the expiration of the period of notice; the member ceases to be a member.

9 Register of Members

- a) The Public Officer of the Association must establish a register of members of the Association specifying the name and address of each person who is a member of the Association.
- b) The register of members must be kept at the principal place of administration of the Association and must be open for inspection, free of charge, by any member of the Association at any reasonable hour.

10 Fees and Subscriptions

- a) Members of the Association must, on nomination for admission to membership, pay to the Association a fee as determined by the committee from time to time, and nominated in the 'Membership Application Form', which is valid at the time of the administration.
- b) A club member will be provided a club pennant (or Burgee) once the initial joining fees are paid. An Association Pennant (one per boat) provided by the club, **MUST** be flown from their boat when using Association moorings. It is the responsibility of the member(s) to ensure that the pennant is easily recognised and if it becomes unrecognisable due to wear and/or damage, to request another from the Association.
- c) In addition to any other amount payable by the member under the rule 10(a), members of the Association must pay to the Association, an annual membership fee:
 - i. Except as provided by paragraph 10(c) (ii), before the end of February in each calendar year, in an amount as determined by the committee as the membership renewal fee for that year, or
 - ii. If the member(s) become a member on or after 1 October in the previous year, the renewal shall be half that amount determined by the Committee as the membership renewal fee for that year.

11 Members' Liabilities

The liability of a member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association is limited to the amount, if any, unpaid by the member in respect of the membership of the Association as required by rule 10.

12 Resolution of Internal Disputes

- a) Disputes between members (in their capacity as members) of the Association, and disputes between members and the Association, are to be referred to the Association committee for resolution in the first instance. If not resolved within 60 days of referral, then the dispute may be referred to a community justice centre for mediation in accordance with the *Community Justice Centres Act 1983*.
- b) At least 7 days before a mediation session is to commence, the parties are to exchange statements of the issues that they are in dispute between them and supply copies to the mediator.

13 Discipline of members

- a) A complaint may be made to the committee by any person that a member of the Association:
 - i. Has persistently refused or neglected to comply with a provision or provisions of these rules or any other rules as published by the committee from time to time, or
 - ii. Has persistently and wilfully acted in a manner prejudicial to the interests of the Association.
- b) On receiving such a complaint:
 - i. Must cause notice of the complaint to be served on the member concerned; and
 - ii. Must give the member at least 14 days from the time the notice is served within which to make submission to the committee in connection with the complaint, and
 - iii. Must take into consideration, any submissions made by the member in connection with the complaint.
- c) The committee may, by resolution, expel the member from the Association or suspend the member from membership of the Association if, after considering the complaint and any submissions made in connection with the complaint, it is satisfied that the facts alleged in the complaint have been proven.
- d) If the committee expels or suspends a member, the Secretary must, within 7 days after the action is taken, of the reasons given by the committee for having taken that action and of the member's right of appeal under rule 14.
- e) The expulsion or suspension does not take effect:
 - i. Until the expiration of the period within which the member is entitled to appeal against the resolution concerned, or
 - ii. If within that period the member exercises the right of appeal, until the Association confirms the resolution under rule 14, whichever is later.

14 Right of Appeal of Disciplined Member

- a) A member may appeal to the Association in a general meeting against a resolution of the committee under rule 13, within 7 days after the notice of the resolution is served on them ember, by lodging with the Secretary a notice to that effect
- b) The notice must be accompanied by a statement of the grounds on which the member intends to reply for the purpose of the appeal
- c) On receipt of a notice from a member under rule 14(a), the Secretary must notify the committee which is to convene a general meeting of the Association to be held within 28 days after the date on which the Secretary received the notice
- d) At a general meeting of the Association convened under rule 14(c)
 - i. No business other than the question of the appeal is to be transacted, and
 - ii. The committee and the member must be given the opportunity to state their respective cases orally or in writing, or both, and
 - iii. The members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked
- e) If at the general meeting the Association passes a special resolution, the resolution is confirmed.

Part 3 The Committee

15 Powers of the Committee

The committee is to be called the committee of management of the Association and, subject to the Act, the Regulation and these rules to any resolution passed by the Association in the general meeting:

- a. Is to control and manage the affairs of the Association, and
- b. May exercise all such functions as may be exercised by the Association, other than those functions that are required by these rules to be exercised by a general meeting of members of the Association, and
- c. Has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the Association.

16 Constitution and Membership

- a. The committee is to consist of the office bearers of the Association, each of whom is to be elected at the Annual General Meeting (AGM) of the Association under rule 17.
- b. The office bearers of the Association are to be:
 - i. The Commodore
 - ii. The Rear Commodore
 - iii. The Treasurer
 - iv. The Secretary, and

- v. The Social Convenor
- c. Each member of the Committee is, subject to these rules, to hold office until the conclusion of the Annual General Meeting following the date of the member's election, but is eligible for re-election.
- d. In the event of a casual vacancy occurring in the membership of the Committee, the committee may appoint a member of the association to fill the vacancy and the member so appointed is to hold office, subject to these rules, until the conclusion of the Annual General meeting next following the date of the appointment.
- e. There is no maximum number of consecutive terms for which a committee member may hold office.

17 Election of members

- a. Nominations of candidates for election as office-bearers of the Association may only be from financial members and:
 - i. Must be made in writing, signed by 2 members of the Association and accompanied by written consent of the candidate (which must be endorsed on the form of the nomination), and
 - ii. Must be delivered to the Secretary of the Association prior to the commencement of the Annual General Meeting at which time the election is to take place.
- b. If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated are taken to be elected and further nominations are to be received at the Annual General Meeting.
- c. If insufficient further nominations are received, any vacant positions remaining on the committee are taken to be casual vacancies.
- d. If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- e. If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.
- f. The ballot for the election of office-bearers of the committee is to be conducted at the Annual General Meeting in such usual and proper manner as the committee may direct.

18 Secretary

- a. The Secretary of the Association must, as soon as practicable after being appointed as Secretary, lodge notice with the Association of his or her address.
- b. It is the duty of the Secretary to keep minutes of:
 - i. All appointments of office-bearers and members of the committee,
 - ii. The names of members of the committee present at the committee meeting or a general meeting,
 - iii. All proceedings at committee meetings and general meetings.

- c. Minutes of proceedings at a meeting must be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

19 Treasurer

It is the duty of the treasurer of the Association to ensure:

- a. That all money due to the Association is collected and received and that all payments authorised by the Association are made, and
- b. That correct books and accounts are kept showing the financial affairs of the Association, including full details of all receipts and expenditure connected with the activities of the Association.

20 Casual vacancies

For the purposes of these rules, a casual vacancy in the office of a member of the committee occurs if the member:

- a. Dies, or
- b. Ceases to be a member of the Association, or
- c. Becomes an insolvent under administration within the meaning of the *Corporations Act 2001* of the Commonwealth, or
- d. Is removed from office under Rule 21, or
- e. Becomes mentally incapacitated person, or
- f. Is absent without the consent of the committee from all meetings of the committee held during a period of 6 months.

21 Removal of committee member

- a. The Association in general meeting may by resolution remove any member of the committee from office before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- b. If a member of the committee to whom a proposed resolution referred to in Rule 21(a) relates makes representations in writing to the Secretary or Commodore (not exceeding a reasonable length) and requests that the representation be notified to the members of the Association, the Secretary or the Commodore may send a copy of the representations to each member of the Association or if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

22 Meetings and Quorum

- a. The committee must meet at least twice in each period of 12 months at such place and time as the committee may determine.

- b. Additional meetings of the committee may be convened by the Commodore or by any member of the committee.
- c. Oral or written notice of a meeting of the committee must be given by the Secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed on by the members of the committee) before the time appointed for the holding of the meeting.
- d. Notice of a meeting given under Rule 22(c) must specify the general nature of the business to be transacted at the meeting and no business other than that members present at the meeting unanimously agree to treat as urgent business.
- e. Any 3 members of the committee constitute a quorum for the transaction of the business of a meeting of the committee.
- f. No business is to be transacted by the committee unless a quorum is present and if within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place at the same hour of the same day in the following week.
- g. If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.
- h. At a meeting of the committee:
 - i. The Commodore or, in the Commodore's absence, the Rear Commodore is to preside, or
 - ii. If the Commodore or the Rear Commodore are absent or unwilling to act, such one of the remaining members of the committee as may be chosen by the members present at the meeting is to preside.

23 Delegation by committee to sub-committee

- a. The committee may, by instrument in writing, delegate to one or more subcommittees (consisting of such member or members of the association as the committee thinks fit) the exercise of such of the functions of the committee as are specified in the instrument other than:
 - i. This power of delegation and
 - ii. A function which is a duty imposed on the committee by the Act or by any other law.
- b. A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation
- c. A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.

- d. Despite any delegation under this, the committee may continue to exercise any function delegated
- e. Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the committee.
- f. The committee may be instrument in writing, revoke wholly or in part any delegation under this rules
- g. A sub-Committee may meet and adjourn, as it thinks proper.

24 Voting and decisions

- a. Questions arising at a meeting of the committee or of any sub-committee appointed by the committee are to be determined by a majority of the votes of members committee or sub-committee present at the meeting.
- b. Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any questions, the person presiding may exercise a second or casting vote.
- c. Subject to Rule 22(e), the committee may act despite any vacancy on the committee.
- d. Any act or thing done or suffered, or purporting to have been done or suffered, by the committee or by a sub-committee appointed by the committee, is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any member of the committee or sub-committee.

Part 4 General Meetings

25 Annual General Meetings- holding of

- a. With the exception of the first Annual General Meeting of the Association, the Association must, at least once in each calendar year and within the period of 6 months after the expiration of each Financial Year of the Association, convene an Annual General Meeting of its members.
- b. The Association must hold its first Annual General Meeting:
 - i. Within the period of 18 months after its incorporation under the Act, and
 - ii. Within the period of 6 months after the expiration of the first Financial Year of the Association.

- c. Rules 25(a) and 25(b) have effect subject to any extension or permission granted by the Director-General under section 26(3) of the Act.

26 Annual General Meetings – Calling of and business at

- a. The Annual General Meeting of the Association is, subject to the Act and to Rule 25, to be convened on such date and at such place and time as the committee thinks fit.
- b. In addition to any other business which may be transacted at an Annual General Meeting, the business of an Annual General Meeting is to include the following:
 - i. To confirm the minutes of the last preceding Annual General Meeting and of any Special General Meeting held since the meeting.
 - ii. To receive from the committee reports on the activities of the Association during the last preceding Financial Year,
 - iii. To elect office-bearers of the Association
 - iv. To receive and consider the statement which is required to be submitted to members under section 26(6) of the Act.
- c. An Annual General Meeting must be specified as such in the notice convening it.

27 Special General Meetings – calling of

- a. The committee may whenever it thinks fit, convene a Special General Meeting of the Association.
- b. The committee must, on the requisition in writing of at least 25 per cent of the total number of members, convene a Special General Meeting of the Association.
- c. A requisition of members for a Special General Meeting:
 - i. Must state the purpose or purposes of the meeting, and
 - ii. Must be signed by the members making the requisition, and
 - iii. Must be lodged with the Secretary, and
 - iv. May consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- d. If the committee fails to convene a Special General Meeting to be held within 1 month after that date on which a requisition of members for the meeting is lodged with the Secretary any one or more of the members who made the requisition may convene a Special General Meeting to be held not later than 3 months after that date.
- e. A special General Meeting convened by a member or members is referred to in Rule 27(d) must be convened as nearly as it practicable in the same manner as general meetings are convened by the

committee and any member who consequently incurs expenses is entitled to be reimbursed by the association for any expense so incurred.

28 Notice

- a. Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Association, the Secretary must, at least 14 days before the date fixed for the holding of the general meeting, give notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- b. If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Association, the Secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause a notice to be given to each member specifying, in addition to the matter required under Rule 28(a), the intention to propose the resolution as a special resolution.
- c. No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an Annual General Meeting, business which may be transacted under Rule 26.
- d. A member desiring to bring any business before a general meeting may give notice in writing of that business to the Secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

29 Procedure

- a. No item of business is to be transacted at a general meeting unless a quorum of members entitled under these rules to vote, is present during the time the meeting is considering that item.
- b. Five members present in person (being members entitled under these rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- c. If within half an hour after the appointed time for the commencement of a general meeting, a quorum is not present, the meeting:
 - i. If convened on the requisition of members, is to be dissolved, and
 - ii. In any other case, is to stand adjourned at the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- d. If at the adjourned meeting, a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least 3) is to constitute a quorum.

30 Presiding member

- a. The Commodore or, in the Commodore's absence, the *Rear Commodore*, is to preside as chairperson at each general meeting of the Association.

- b. If the Commodore and/or the Rear Commodore are absent or unwilling to act, the members present must elect one of their members to preside as chairperson at the meeting.

31 Adjournment

- a. The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from the time to time and place to place, but no business is to be transacted at an adjournment meeting other than the business left unfinished at the meeting at which the adjournment took place.
- b. If a general meeting is adjourned for 14 days or more, the Secretary must give written notice of the adjourned meeting to each member of the Association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- c. Except as provided by Rule 31(a), notice of an adjournment of a general meeting or of business to be transacted at the adjourned meeting is not required to be given.

32 Making Decisions

- a. A question arising at a general meeting of the Association is to be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to effect in the minute book of the Association, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution
- b. At a general meeting of the Association, a poll may be demanded by the chairperson or by at least 3 members present in person or by proxy at the meeting
- c. If a poll is demanded at a general meeting, the poll must be taken;
 - i. Immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment, or
 - ii. In any other case, in such manner and at such time before the close of the meeting as the chairperson directs, and the resolution of the poll on the matter is taken to be the resolution of the meeting on that matter.

33 Special Resolution

A resolution of the Association is a special resolution:

- a. If it is passed by a majority which comprises at least three-quarters of such members of the association as, being entitled under these rules so to do, vote in, person or by proxy at a general meeting of which at least 21 days written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules, or

- b. Where it is made to appear to the Director-General that it is not practicable for the resolution to be passed in the manner specified in paragraph (a) if the resolution to be passed in the manner specified by the Director-General.

34 Voting

- a. On any question arising at a general meeting of the Association a member has one vote only.
- b. All votes must be given personally or by proxy but no member except the chairperson of the meeting may hold more than 5 proxies.
- c. In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second casting vote.
- d. A member or proxy is not entitled to vote at any general meeting of the Association unless all money due and payable by the member or proxy to the Association has been paid, including the annual subscription payable in respect of the then current year.
- e. Any ballot required for a resolution may be voted on via electronic means, postal vote or by proxy at an AGM or special General Meeting. Issues which qualify are not limited to any specific topic.

35 Appointment of proxies

- a. Each member is to be entitled to appoint another member as proxy by notice given to the Secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.
- b. The notice appointing the proxy is to be in the form set out in appendix 2 to these rules

Part 5 Miscellaneous

36 Insurance

The Association may effect and maintain insurance.

37 Funds – source

- a. The funds of the Association are to be derived from the entrance fees and annual subscriptions of members, donations and such other sources as the committee determines.
- b. All money received by the Association must be deposited as soon as practicable and without deduction to the credit of the Association's bank account.
- c. The Association must, as soon as practicable after receiving any money, issue an appropriate receipt and/or acknowledgment.

38 Funds – Management

- a. Subject to any resolution passed by the Association in a general meeting, the funds must be used in pursuance of the objects of the Association in such a manner as the committee determines.
- b. All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by any 2 of the committee or employees of the Association, being members or employees authorised to do so by the committee.

39 Alteration of objects and rules

The statement of objects and these rules may be altered, rescinded or added to only by a special resolution of the Association.

40 Custody of Books

Except as otherwise provided by these rules, the Public Office must keep in his or her custody or under his or her control, all records, books, and other documents relating to the Association.

41 Inspection of Books

The records, books and other documents of the Association must be kept open to inspection, free of charge, by a member of the Association at any reasonable hour.

42 Service of Notices

- a. For the purpose of these rules, a notice may be served on or given to a person:
 - i. By delivering it to the person personally, or
 - ii. By sending it via pre-paid post to the address, or
 - iii. By sending it by facsimile transmission or some other form of electronic transmission to an address specified by the person for giving or serving the notice.
- b. For the purpose of these rules, a notice is taken, unless the contrary is proved, to have been given or served:
 - i. In the case of a notice given or served personally, on the date on which it is received by the addressee, and
 - ii. In the case of a notice sent by pre-paid post, on the date when it would have been delivered in the ordinary course of post, and
 - iii. In the case of a notice sent by facsimile transmission or some other form of electronic transmission, on a date it was sent, or if the machine from which the transmission was sent produces a report indicating that the notice was sent on a later date, on that date.

43 Winding up of the Association

- a. Subject to the Act and Regulations, in a winding up of the Association, should it occur, any surplus property of the Association will be transferred to another organisation with similar objects and which is not carried on for profit or gain of its individual members

- b. Any surplus funds as a result of winding up the Association (such as sale of moorings and club supplies) cannot be made to or for the benefit of former or present members.

Troy King

Commodore

John Platt

Public Officer & Secretary

TWIN BRIDGES CRUISING CLUB INC.

1 / 205 West Street, Umina Beach 2257



Commodore: Troy King

Secretary: John Platt

Email: twinbridgescruisingclub@gmail.com

MEMBERSHIP APPLICATION FORM

I wish to apply to become a Twin Bridges Cruising Club member and, if accepted, agree to abide by the rules of the Club.

NAME: EMAIL

ADDRESS.....

HOME ADDRESS: POST CODE:

PHONE: HOME: BUSINESS.....

MOBILE:

CREW / PARTNER PREFERRED METHOD

OF CONTACT. – EMAIL or POST

NAME OF VESSEL REG No..... BRAND, TYPE

& LENGTH OF VESSEL..... MOORING/BERTHING

LOCATION.....

PAYMENT ENCLOSED FOR

- 1. **Boat Membership Annual Fee (includes membership for Applicant & Crew. \$XXX**
 - 2. **1 off joining fee including club pennant. \$XX**
- Total \$XXX**

SIGNED by APPLICANT:DATE.....

NOMINATED BY.....(must be an existing Club Member) SIGNED BY

NOMINATOR.....

COMMITTEE REVIEW / APPROVAL (All committee members to be consulted and agree on membership. If a decline by any committee member is noted, then the membership is considered declined):

Committee reviewed: YES / NO Membership Agreed: YES / NO

Office Use Only

Date Approved

Membership No.....

Payment Received \$.....

Authorising Officer.....

FORM OF APPOINTMENT OF PROXY

I.....of.....
(full name) *(address)*

being a member of the Twin Bridges Cruising Club

hereby appoint.....of.....
(full name of proxy) *(address)*

Being a member of that incorporated association, as my proxy to vote for me on my behalf at the general meeting of the association (annual general meeting or special general meeting, as the case may be) to be held on the

.....day of.....
(month and year)

And at any adjournment of that meeting.

***My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert details).**

***to be inserted if desired**

.....
Signature of member appointing proxy
Date.....

Note: A proxy vote may not be given to a person who is not a member of the Association.